### OFFICE OF THE DY. COMMISSIONER OF POLICE: TRAFFIC (HQ): DELHI

### ORDER

Subject:- Implementation of the directions of the Supreme Court Committee on Road Safety.

This is in-continuation to Jt.CP/Traffic office circular issued vide No. 822-96/P.Sec/Jt.CP/T, dated 08.03.2017 and this office circular issued vide Nos. 7742-7830/TE (D-I)/Traffic, dated 17.09.2018, 7908-7994/TE (D-I)/Traffic dated 20.09.2018 and 3576-3664/TE (D-I)/Traffic, dated 08.04.2019. Copies of the above mentioned circulars on the subject cited above are re-circulated to ensure necessary compliance. The enforcement officers of Delhi Traffic Police seize driving license of an offender for traffic violations as specified by the Supreme Court Committee on Road Safety viz. over speeding, red light jumping, using mobile phone while driving, driving under the influence of alcohol and drugs and carrying passengers on goods vehicles. The driving license so seized by the enforcement officers of Delhi Traffic Police are then forwarded to the concerned Transport Deptt./Authority of GNCT of Delhi/State (s) for initiating action for suspension of the driving license by them for a minimum period of 3 months or more.

It has been observed that still a number of complaints are being received from motorists regarding gone missing/lost/non-availability of driving licenses seized by the enforcement officers of Delhi Traffic Police during prosecution of traffic violations by them. It has also been reported and observed that the seized driving licenses are also being kept in the concerned traffic circles for a long time without any valid reasons. It is mandatory for all the enforcement officers of Delhi Traffic Police to send the seized driving licenses for the specified traffic offences as per the directions of the Supreme Court Committee on Road Safety through their traffic circles to the concerned nodal officers of Transport Department/Authority of GNCT of Delhi/State (s) within 7 days positively to the Centralized Driving License Suspension Cell at Room No. 120, 1st Floor, Transport Department, GNCT of Delhi, 5/9 Under Hill Road, Delhi – 110054, as per the following schedule:-

SI. No.	Day	Districts	
1.	Monday	South, South-West and South-East Distts.	
2.	Tuesday	West, North and North-West Distts.	
3.	Wednesday	Central and Outer Distts.	
4.	Thursday	East & North- East Distts.	
5.	Friday	Dwarka and New Delhi Distts.	

The seized driving licenses should be forwarded to the concerned nodal officers of Transport Department, GNCT of Delhi with a proper Road Certificate while for nodal officers of other State (s) Transport Authorities, the same should be forwarded through registered post. Proper records in this respect should be maintained in a separate register in each traffic circle. No seized driving license shall be kept pending in the concerned traffic circle for more than 7 days. To of the concerned Traffic Distt. shall be the nodal officer to monitor the same on day to day basis and ensure that the seized driving licenses are sent to the concerned Transport Deptt./Authority of GNCT of Delhi/State (s) and an intimation in this respect should also be conveyed to the driving license holder with proper receipt, etc., as per the procedure already defined. After the driving license is forwarded to the concerned nodal officer of the Transport Department, GNCT of Delhi or State (s) Transport Authority, an intimation should also be sent to the driving license holder (violator) through post about his/her driving license with details of office dispatch number, date, etc., for his/her future reference for contacting with the concerned nodal officer to get the seized driving license back after suspension, a copy of the format at Annexure-'A' specifying the intimation in this respect is enclosed for ready reference which should be followed in each case.

It is further re-treated that:-

- i. With regard to **Note in red ink** at the bottom of acknowledgement receipt issued by Delhi Traffic Police, the following should be written instead of present **Note**:-
- Note: "This Acknowledgment shall entitle the offender to drive for a period of 45 days (earlier it was 90 days) or till his/her driving license suspended by the licensing authority whichever is earlier. If driving License not received within 137 days from the date of challan, then Driving License Holder may contact to room No. 120A, DL Suspension Cell, Transport Department, 5/9 Under Hill Road, Delhi 110054" (with ID proof).
- ii. If the acknowledgment receipts are already printed, a stamp to be affixed at the back side of each challan receipt of the above note, and already printed note be crossed/cancelled till the present printed stock exhausted.
- iii. The Driving License number should be uploaded on the portal in the same manner as printed on driving licenses.
- iv. Mobile number of Driving License holder's be written on acknowledgement receipt by challaning officer of Delhi Traffic Police and be uploaded on portal for the convenience of public and transport department.

All DCsP/T-Ranges and ACsP/T-Districts are requested to brief and sensitize all the enforcement officials posted under their operational control to ensure meticulous compliance of the above directions in true letter and spirit.

Non-compliance of above directions shall be viewed seriously.

DY. COMMISSIONER OF POLICE: TRAFFIC (HQ), DELHI.

Encls:- As above.

All ACsP/Traffic Ranges
All ACsP/Traffic Districts
All TIs/Circles

No. 5683 — 5769/TE (D-I)/Traffic, dated at New Delhi, the

/07/2019.

Copy to:-

- 1. SOs to Spl. CP/T, Jt. CsP./T and Addl. CsP/T for information of the officers.
- 2. ACsP/T-PRG, RSC & ACP/Training for information action.
- 3. TIs/Computer, PIU, Notice Branch, Control Room, Legal Cell and Training Br. for information and necessary action.
- 4. HAG/Traffic for information/necessary action at point No. i & ii above.

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OFFICE OF 1	HE TRAFFIC	INSPECTOR	CIRCLE	ADDRESS
No.	/TI/	Circle dated Del	hi, the	/2019
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	-			
	(Name & Ad	d. of the driver with	D/L Number)	
Subject:-		of driving licence o nittee on Road Safe		direction of the Supreme
uptounder the dire	has been ections of Sup n for suspens	n seized by the Doreme Court Commision of your driving I	ittee on Road Safety icense is to be initiat	ense Novalid or committing traffic violation for which the proceeding for ed by Transport Department, as been forwarded to
				(name
Authority to v			The date, dispatch i	of Delhi/State (s) Transport number & acknowledgement ort Department are
mentioned ab	ove at your ong suspension	end to get back the	directly with the escized driving licer by the concerned not	concerned nodal officer as use after the final decision is dal officer.
			. •	nature of TI/Circle with stamp)
				fic Inspector
				fic Circle
				rict
			Contact No	
No	/TI/	Circle date	d Delhi, the	/2019
for information		ded for information	to ACP/Traffic (	Distt.), Delhi/New Delhi



### OFFICE OF THE JOINT COMMISSIONER OF POLICE: TRAFFIC: DELHI

#### CIRCULAR

Subject:- Implementation of directions of Supreme Court Committee on Road Safety.

This is in-continuation of various circulars issued from time to time by Traffic (HQ) on the subject. The enforcement officers of Delhi Traffic Police seize driving license of an offender for traffic violations as specified by the Supreme Court Committee on Road Safety viz. using mobile phone while driving, driving under the influence of drink and drugs, carrying persons in goods vehicles, over speeding and red light jumping. The driving licenses so seized by the enforcement officers of Delhi Traffic Police are then forwarded to the concerned Transport Department/Authority of GNCT of Delhi/State (s) for initiating action for suspension of the driving license by them for a minimum period of 3 months or more.

It has been observed that a large number of complaints are being received from motorists regarding gone missing/lost /non availability of driving licenses seized by the enforcement officers of Delhi Traffic Police during prosecution of traffic violations by them. It has also been reported and observed that the seized driving licenses are also being kept in the concerned traffic circles for a long time without any valid reasons.

Henceforth, it shall be mandatory for all the enforcement officers of Delhi Traffic Police to send the seized driving licenses for the specified traffic offences as per the directions of the Supreme Court Committee on Road Safety through their traffic circles to the concerned nodal officers of Transport Department/Authority of GNCT of Delhi/State (s) within 7 days positively. The seized driving licenses should be forwarded to the concerned nodal officers of Transport Department, GNCT of Delhi with proper Road Certificate while for nodal officers of other State (s) Transport Authorities, the same should be forwarded through registered post. Proper records in this respect should be maintained in separate registers in each traffic circle. No seized driving license shall be kept pending in the concerned traffic circle for more than 7 days. To f the concerned Traffic Distt. shall be the nodal officer to monitor the same on day to day basis and ensure that the seized driving licenses are sent to the concern Transport

Department/Authority of GNCT of Delhi/State (s) and an intimation in this respect should also be conveyed to the driving license holder with proper receipt etc. as per the procedure already defined. After the driving license is forwarded to the concerned nodal officer of the Transport Department, GNCT of Delhi or State (s) Transport Authority, an intimation should also be sent to the driving license holder (violator) through post about his/her driving license with details of office dispatch number, date etc. for his/her future reference for liasioning with the concerned nodal officer to get the seized driving license back after suspension A copy of the format at Annexure-'A' specifying the intimation in this respect is enclosed for ready reference which should followed in each case. All ACsP/Traffic Distres and Tis/Circle are directed to brief the staff working under their operational control for following these directions with immediate effect. Weekly Goshwara shall be sent to ACsP/T-Distt. & DCsP/T-Ranges. A register shall be maintained in the circle for record and it shall be counter signed by TI/Circle each day.

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All DGsP/I Ranges shall also ensure meticulous compliance of this order in true letter and spirit.

Non compliance of above directions shall be viewed seriously.

(Garima Bhatnagar) IPS Joint Commissioner of Police Traffic, Delhi

Encls: As above.

All AGSP/Traffic

All TIS./Traffic For necessary action.

No. 922-96 /P.sec of Joint CP/T, delhi, dated the

02/2017

Copy to:-

1. ISO to Spl. CP/Traffic for information of the officer.

2. All Addl. CsP/T-Ranges for information.

3. All DCsP/T-Ranges, DCP/T-HQ for information and necessary action.

## OFFICE OF THE DY. COMMISSIONER OF POLICE: TRAFFIC (HQ): DELHI DELHI TRAFFIC POLICE (HQ), DEV PRAKASH SHASTRI MARG, PUSA, NEW DELHI.

#### CIRCULAR

Subject:- Regarding establishment of Driving License Suspension Cell at Transport Department (HQ).

Enclosed please find herewith a letter No. DC/OPS/TPT/2014/3907-3908 dated 05.09.2018 received from Transport Department, GNCT of Delhi, on the subject cited above.

Dy. Commissioner (Operations), Transport Department, GNCT of Delhi has informed that for effective implementation of Suspension of Driving Licenses of the traffic violators for offences viz. over speeding, red light jumping, using mobile phone while driving and carrying passengers on goods vehicles by Delhi Traffic Police in compliance of the directions of the Supreme Court Committee on Road Safety and systematic return of such licenses to the license holders, Centralised Driving License Suspension Cell has been established at Room No. 120, 1st Floor, Transport Department, GNCT of Delhi, 5/9 Under Hill Road, Delhi – 110054.

All ACsP/T-Districts and TIs/Circles are hereby directed to send the driving licenses of the traffic violators for traffic offences viz. over speeding, red light jumping, using mobile phone while driving and carrying passengers on goods vehicles in compliance of the directions of the Supreme Court Committee on Road Safety to Centralised Driving License Suspension Cell at the above address only. In order to have systematic receipt of challaned driving license, it is directed to send seized driving licenses in the following schedule:-

SI. No.	No. Day Districts			
1.	Monday South, South-West & South-East Dis			
2.	Tuesday	West, North & North-West Distts.		
3.	Wednesday	Centre & North Distts.		
4.	Thursday	East & North- East Distts.		
5.	Friday Dwarka & New Delhi Distts.			

All ACsP/T-Districts and TIs/Circles are also hereby directed to follow the procedure below:-

a. After challaning, traffic police will upload the details of offenders in the online software first alongwith mobile number of the offender. The Challaning Officer should invariably obtain the mobile number while challaning for sending SMS to the registered mobile number of the traffic violator at every stage, at the time of challaning, issuance of show-cause notice, issuance of suspension orders and at the time of return of Driving Licenses.

- b. Instead of sending seized driving licenses to different Zonal MLOs, all the seized driving licenses are to be sent to <u>Driving License Suspension Cell at</u> <u>Centralised Driving Licenses Suspension Cell in Room No. 120, 1<sup>st</sup> Floor,</u> <u>Transport Department, GNCT of Delhi, 5/9 Under Hill Road, Delhi – 110054.</u>
- c. Transport Deptt., GNCT of Delhi as per the above schedule.
- d. The grace period from the date of challan be restricted to 30 days only.

For any further details, the concerned officials may be advised to contact the following officers:-

- 1. Sh. P.S. Panchpal, MLO (Operations) Mob. No. 9319732333
- 2. Sh. Sanjay Ailawadi, MLO (Mall Road), Mob. No. 9971141439
- 3. Sh. Ashok Dabas, I/C OCC, Mob. No. 9212190525

All DCsP/T-Ranges and ACsP/T-Districts are directed to brief and sensitize all the staff posted under their operation control to ensure meticulous compliance of the above directions.

(RAJIV RANJAN SINGH) IPS FOR DY. COMMISSIONER OF POLICE: TRAFFIC (HQ) DELHI.

All ACsP/T-Distt
All TIs/Traffic

No. 7742—7830 /TE (D-I) (M-219)/Traffic, dated Delhi the 17/09/2018.

Copy to: -

- 1. SOs to Spl. CP/T, Jt. CsP./T and Addl. CsP/T for information of the officers.
- 2. ACsP/T-PRG, RSC & ACP/Training for information action.
- 3. TIs/Computer, PIU, Notice Branch, Control Room, Legal Cell and Training Br. for Information and necessary action.

TRANSPORT DEPARTMENT, GOVT. OF NCT OF DELHIM 5/9 UNDER HILL ROAD, DELHI-110 054. T/2014/ 3907-3908 Dated: То Special Commissioner of Police (Traffic), Delhi Police, Police Headquarters, ITO, New Delhi-110 002. Regarding establishment of Driving License Suspension Cell at Transpor Sub: Department (HQ). Sir, This is to inform that for effective implementation of Suspension of Driving Licenses as per directions of Supreme Court Committee on Road Safety and systematic return of such licenses to the license holders, Centralised Driving License Suspension Cell has been established at Room No.120, First Floor, Transport Department, 5/9 Under Hill AZ0/7E Road, Delhi. 2. It is, therefore, requested that all the traffic challans / impounded driving licneses may please be sent to Centralised Driving License Suspension Cell at the above address only. In order to have systematic receipt of challaned Driving licenses, it is requested to send driving licenses in the following manner:-**Districts** Day 3 Districts Monday 2 Districts Tuesday 2 Districts Wednesday 2 Districts . Thursday 2 Districts Friday Note: This may please be modified as per your convenience under intimation to this office. Concerned officers may please be advised to follow the procedure mentioned below:a. After challaning, traffic police will upload the details of offenders in the online URGBNT SCP/T-HQ to but usoftware first alongwith mobile number of the offender. The Challaning Officer Pshould invariably obtain the mobile number while challaning. b. Instead of sending driving licensees to different zones, all the driving licenses ALP I G are to be sent to Driving License Suspension Cell at HQ, Transport Department as per the above schedule. The grace period from the date of challan be restricted to 30 days only. A SMS will be sent to the registered mobile number of the traffic violator at every stage, at the time of challaning, issuance of show-cause notice, issuance of suspension orders and at the time of return of Driving Licenses. For any further details, the concerned officials may be advised to contact the following officers:- Sh. P.S. Panchpal, MLO (Operations) Mob. No.9319732333 2. Sh. Sanjay Allawadi, MLO (Mall Road), Mob. No. 9971141439 urs faithfully, 3. Sh. Ashok Dabas, I/C OCC. Mob. No. 9212190525 ol. C.P./Traffic ( ASHA CHAUDHARY MALHOTRA ) DY. COMMISSIONER (OPERATIONS) Copy to OSD to Commissioner (Transport) for information

### OFFICE OF THE DY. COMMISSIONER OF POLICE: TRAFFIC (HQ): DELHI DELHI TRAFFIC POLICE (HQ), DEV PRAKASH SHASTRI MARG, PUSA, NEW DELHI.

#### **ADDENDUM**

Subject:-

Regarding establishment of Driving License Suspension Cell at Transport Department (HQ).

This is in-continuation to this office circular No.7742-7830/TE (D-I)(M-219)/Traffic, dated 17.09.2018, on the subject cited above. The schedule of sending the seized driving licenses to <u>Driving License Suspension Cell at Centralised Driving Licenses Suspension Cell in Room No. 120, 1<sup>st</sup> Floor, Transport Department, GNCT of Delhi, 5/9 Under Hill Road, Delhi – 110054 be read as under:-</u>

SI. No.	Day	Districts	
1.	Monday	South, South-West & South-East Distts.	
2.	Tuesday	West, North & North-West Distts.	
3.	Wednesday	Centre & Outer Distts.	
4.	Thursday	East & North- East Distts.	
5.	Friday	Dwarka & New Delhi Distts.	

The staff posted under your operational control be directed and sensitized to ensure meticulous compliance of the above directions.

(RAJIV RANJAN SINGH) IPS DY. COMMISSIONER OF POLICE: TRAFFIC (HQ) DELHI.

All DCsP/T-Ranges All ACsP/T-Distt All TIs/Traffic

No. 7908—7994 /TE (D-I) (M-219)/Traffic, dated Delhi the 20 / 09/2018.

Copy to: -

- 1. SOs to Spl. CP/T, Jt. CsP./T and Addl. CsP/T for information of the officers.
- 2. ACsP/T-PRG, RSC & ACP/Training for information action.
- 3. TIs/Computer, PIU, Notice Branch, Control Room, Legal Cell and Training Br. for information and necessary action.

### OFFICE OF THE DY. COMMISSIONER OF POLICE: TRAFFIC (HQ): DELHI

Subject:-

Minutes of the Meeting held on 13.03.2019 at 3.30 PM Chaired by Special Commissioner (Operations), Transport Deptt., GNCT of Delhi in his office chamber.

Enclosed please find herewith a photocopy of minutes of the meeting held on 13.03.2019 under the chairmanship of Special Commissioner (Operations), Transport Department, GNCT of Delhi in his office chamber received vide No. TPT/HQ/DL/SUSP/(3)/Misc/2019/20-26, dated 25.03.2019 from Transport Department, GNCT of Delhi, Driving Licensing Suspension Cell, 5/9 Under Hill Road, Delhi, on the subject cited above.

Vide point No. 4 (Information to Traffic Police, Delhi) of above said minutes of meeting, Transport Deptt., GNCT of Delhi has informed that:-

(i) With regard to **Note in red ink** at the bottom of challan receipt issued by Delhi Traffic

Police, the following should be written instead of present Note.

Note: "This Acknowledgment shall entitle the offender to drive for a period of 45 days or till his/her driving license suspended by the licensing authority whichever is earlier. If driving License not received within 137 days from the date of challan, then Driving License Holder may contact to room No. 120A, DL Suspension Cell, Transport Department, 5/9 Under Hill Road, Delhi – 110054" (with ID proof).

ii) If the challan receipts are already printed, a stamp to be affixed back side of each challan receipt of above note and already printed note be crossed/cancelled till the

present printed stock exhausted.

(iii) The Driving License number should be uploaded on the portal in the same manner

as printed on driving licenses.

(iv) Mobile number of Driving License holder's be written on challan receipt by challaning officer of Delhi Traffic Police and be uploaded on portal for public convenience and transport department use.

All DCsP/T-Ranges and ACsP/T-Districts are requested to brief and sensitize all the staff posted under their operation control to ensure meticulous compliance of the above directions.

FOR DY. COMMISSIONER OF POLICE: TRAFFIC (HQ) DELHI.

Encls:- As above.

All ACsP/T-Ranges
All ACsP/T-Distt & TIs/Traffic

No 35H6-364 /TE (D-I) (M-219)/Traffic, dated Delhi the Copy to: - 08/04/2019.

- 1. SOs to Spl. CP/T, Jt. CsP./T and Addl. CsP/T for information of the officers.
- 2. ACsP/T-PRG, RSC & ACP/Training for information and necessary action.
- 3. TIs/Computer, PIU, Notice Branch, Control Room, Legal Cell and Training Br. for information and necessary action.
- 4. HAG/Traffic for information and necessary action on point No. 4 (i & ii).

TRANSPORT DEPARTMENT, GNCTD, DRIVING LICENSE SUSPENSION CELL Dy No. 9 UNDER HILL ROAD: DELHI-110054 20-26 Dated: NO. TPT/HQ/61-SUSP/(3)/MISC/2019/ 10 (Taffic Del MINUTES OF THE MEETING HELD ON 13.03.2019 AT 03:30 SPECIAL COMMISSIONER (OPERATIONS), in his chamber. A meeting was held on dated 13.03.2019, chaired by Special Commissioner (Operations) in his chamber on various issues of D/L Suspension cell, Transport Department. The following officials were present :-(1), Sh. S.S. Chauhan D.C. (Ops) I/C D/L Suspension Cell (2). Sh. Subhash Chand(Pco) (3). Sh. Ashok Dabas (SI/Enf). I/C OCC (4). Sh. Raman (ASO-1) Operation Branch The following was discussed. AFFIC : DELH Receiving of driving licenses from Delhi Traffic Police:-Authorised person of vendor (M/S Space 4 business solutions pvt. Ltd) will receive the driving licenses circle wise from Delhl Traffic Police through online system. Action: vendor One Assistant Programmer will remain present in the office of D/L suspension cell from 10:00 2. AM to 1:00 PM for a week w.e.f. 25/03/2019 or till further orders. Action: Sr. Sys. Analyst Return of driving licenses to D/L holders The details of returned driving licenses (D/L no. and Name) are to be uploaded on website of Transport Department Delhi on weekly basis. Action: I/C D/L Susp. Cell/ Sr. Sys. Analyst/N.I.C 7-HB (B) Driving License holders can collect their Driving license which are returned by postal department from D/L Suspension cell, room no-120A with Identity proof between 2:00 Pm to 75:00 Pm. The details of such driving licenses will be uploaded on the website of Transport Department Delhi. Action: Sr. Sys. Analyst/N.I.C JL CP/Trange (C) The Driving licenses seized by Delhi Traffic Police in violation of honorable supreme court Tt. CPIT-HQ committee (Road Safety) will be sent back to the holder through postal department (by speed post). If the Driving License is found undelivered then the license will be returned to the holder in person from room no. 120 A, DL Suspension cell, Transport Department, 5/9 Under Hill Road, Delhi-110054 after providing his/her identity proof. This above information be published in news papers and also be uploaded on the website of Transport Department Delhi. Action: D/L Suspension Cell/ Sr. Sys. Analyst pl C.P. Traffic 28-3-19. (D) A letter may be written to I.T. Branch and NIC to prepare an App within 10 days, So that the holder of driving license may come to know about the process and delivery time of suspended driving license. The details of delivery time and suspension period is given below. Action: Sr. Sys. Analyst/N.I.C Contd. Page 2 Subhash Chand (PCO)

# Time for suspension and revoke of driving license by Transport Depriment.

- Time period of receiving of D/L from Traffic Police......within 30 days (from date of
- Time period of show cause notice (SCN) ......10 days (from the date
- Time period for suspension of D/L......90 days (from the expiry date of SCN).
- of completion of suspension period).

Total.....137 days

Action : Sr. Sys Analyst to coordinate with N.I.C

### 4. Information to Traffic Police Delhi

(i) With regard to Note in red ink at the bottom of challan receipt issued by Delhi Traffic Police, the following should be written Instead of present Note.

NOTE: "This Acknowledgment shall entitle the offender to drive for a period of 45 days or till his/her Driving license suspended by the licensing authority whichever is earlier. If Driving License Not Received within 137 days from the date of challan, then Driving License Holder may contact to room no. 120 A, DL Suspension cell, Transport Department, 5/9 Under Hill Road, Delhi-110054" (with ID proof)

- (ii) If the challan receipts are already printed, a stamp to be affixed back side of each challan receipt of above note and already printed note be crossed/cancelled till the present printed stock exhausted.
- (iii) The Driving License number should be uploaded on the portal in the same manner as printed on driving licenses.
- (iv) Mobile number of Driving License holder's be written on challan receipt by challaning officer of Delhi Traffic Police and be uploaded on portal for public convenience and transport department use.

Subhash Chand (PCO) (Licensing Authority)

No.TPT/HQ/DL-SUSP/(3)/MISC/2019/20 20-26

Copy for information to:-

(1) OSD to Commissioner Transport, Delhi.

(12) Special C.P. (Traffic), PHQ, Delhi.

(3) PA to Spl Commissioner (Ops), Delhi.

(4) Deputy Commissioner (Ops-1).

(5) Deputy Commissioner (Ops-2).

(6) Sr. Sys. Analyst-with the request to coordinate with N.I.C. (7) I/C-OCC, Transport Department.

Dated: 25, March, 2019